

DANA-FARBER CANCER INSTITUTE RADIATION DOSIMETRY TERMINATION REQUEST

This form must be filled out to terminate the radiation badges and rings for staff members if they have left the laboratory, or if they no longer handle radioactive materials. Once completed, return this form to the Radiation Safety Office, or fax it to 632-1932. We will send a copy of the completed form back to you as an acknowledgement that the request was processed.

IMPORTANT: If a person has left your lab and has moved to another DFCI laboratory, do not fill out this form; do not terminate the dosimetry. Instead, call Radiation Safety at 632-3005 so we can transfer the dosimetry to the new lab.

PERMIT HOLDER: _____

SERIES CODE*: _____

DIVISION: _____

LAST NAME	FIRST NAME	5-DIGIT PART #**	DELETE	EFFECTIVE DATE
			<input type="checkbox"/> Badge <input type="checkbox"/> Ring	
			<input type="checkbox"/> Badge <input type="checkbox"/> Ring	
			<input type="checkbox"/> Badge <input type="checkbox"/> Ring	
			<input type="checkbox"/> Badge <input type="checkbox"/> Ring	
			<input type="checkbox"/> Badge <input type="checkbox"/> Ring	
			<input type="checkbox"/> Badge <input type="checkbox"/> Ring	

* The Series Code is a 3-letter abbreviation for the permit holder, starting with the letter "D", and can be found on the back of the person's radiation badge.

** The person's PART # is a 5-digit number on the back of the badge, immediately following the series code. The Part # is the same for the badge and ring.

FORM COMPLETED BY: _____ PHONE: _____ FAX: _____

BLDG/ROOM: _____

DATE OF REQUEST: _____

RETURN USED AND UNUSED DOSIMETRY TO THE RADIATION SAFETY OFFICE

*** FOR RSO USE ONLY ***

TERMINATED FROM RSO DATABASE: _____ DATE: _____

TERMINATED WITH LANDAUER: _____ DATE: _____